

Jermyn Borough
Council Minutes
May 21, 2026

The Jermyn Borough Council met on Thursday, May 21, 2026, at 7:00 p.m. in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave, Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick, who led the Pledge of Allegiance.

On roll call, the following members were present: Bobbi Ann Davis, Frank Kulick, Doug Bowman, Jeff Morcom, Carl Tomaine, Chris Cook, and Bob Chase. Also, Mayor Stacey Cook and Attorney Brendan Fitzgerald were present. Kevin Napoli, KBA, NEIC, Jim Perry, Kate Hope, and Stanley Hallowich were absent.

Minutes: J. Morcom made a motion to accept the minutes of 4/16/26 as presented, seconded by D. Bowman. All in favor, motion carried.

Treasurer's Report/Bills Payable: S. Lee read the treasurer's report:

Checking/Savings	
American Rescue Plan Fund	92,614.86
Capital Reserve - DPW	1,300.28
Capital Reserve - Police	5,244.82
Crime Watch Fund	222.69
General Fund - Community	222,212.58
General Fund - FNB	3,430.86
Holiday Lights Fund	400.59
Investment - General Fund	1,188.00
Investment - Liquid Fuels	26,161.15
Investment - Paving Fund	1,200.25
Investment - Recycling	130.53
Investment - Refuse	187.20
Liquid Fuels - FNB	42,915.56
Petty Cash	194.00
Recreations Fund	20,588.53
Recycling - Community	10,141.26
Refuse Checking - FNB	259,645.93
Total Checking/Savings	687,779.09
Accounts Payable	
200000 · Accounts Payable	8,009.06
Long Term Debt	415,300.00

A motion was made to accept the treasurer's report and pay current bills by C. Cook. Seconded by C Tomaine. All members in favor. Motion carried.

Ratified Bills Paid on 5/4/26: Motion was made to accept bills paid on 5/4/26 by C. Cook. Seconded by B. Davis. All in favor, motion carried.

Correspondence: F. Kulick read a letter received from NEIC, the current borough's building inspector. Starting immediately, they will implement a minimum fee policy for all cancelled permit applications for job costs that result in a refund to the municipality of 5% of the total permit fee, or a minimum of \$50.00, regardless.

Secretary Report: S. Lee advised that the American Rescue Plan funding used in 2025 has been reported. Also, to follow up on the last meeting, the lack of a brush collection ordinance on file would not impose any weight restrictions on residents. However, we want to try to keep the weight down, as now the borough is being charged for the tipping of these materials. Lastly, we were notified today that the LSA grant awards were posted, and Jermyn received \$150,000.00 from the requested \$5540,111.60 for the next paving project. She has confirmed that only two roads would be covered under the amount received, and those are Bridge St and Riverview Ln. And as for an update on the current paving project, they should be arriving next week to install the stormwater pipes under Bacon St. and start the actual paving shortly after.

Public Comment: Isabella Brown, 462 Jefferson Ave., wanted to know more information about the current Chicken Ordinance, with the permitting and inspection process and when the inspections occur. And how often are inspections done to ensure the residents are following the rules of the ordinance?

F. Kulick advised that once a permit has been approved and issued, confirming the requirements have been met. Then a record will be kept of those who applied and were approved. After that, it would fall to code enforcement or the residents to bring any issues or violations by those permit holders to the Council's attention so the Council can take action.

Professional Reports:

Police: Chief Arthur advised the council that in the last month, they received 975 incident reports. Recently, they have conducted a lockdown drill at the Mayfield Elementary as part of their periodic testing to ensure the students and teachers are following the safety protocols. He also attended the Lakeland School District safety meeting, where they tested the new safety software that is sent directly to the police. Still handling house watch checks for residents going away on vacation and speed checks throughout the town.

Fire: Absent

EMA: Absent

Solicitor: None

Code Enforcement: NA

Grants: None

Zoning: B. Chase lots of calls for possible projects for residents, but not many permit applications are being submitted. Still attending all the Norlack meetings to make sure we are on top of everything.

Engineer: Absent

Tax Collector: Absent

Mayor: None

Committee Reports:

America 250: S. Cook advised that their meeting has been changed from Biweekly to weekly, now on Thursdays, with the event getting closer. As always, the meetings are open to the public. The Duck Derby

will be on June 20th. She has tickets for everyone to try to sell that I will be giving out. They have also secured live music for the Celebration in the park. And they have set the date for the movie in the park for June 14th to celebrate Flag Day, and Bruce from the Historical Society wanted to show a 1940's movie of Jermyn after the premiere. The Jermyn 250th Banners have arrived to be set up along Main St.

Planning: B. Davis advised that the next Norlack meeting will be on Tuesday, May 26th, at 5:30.

Public Safety: None

Finance: C. Cook has reviewed the current budget vs year to date. At this time, we have brought in 43% of the budget at this time. So income looks good; he had a couple of questions on expenses, as we have already gone over the budget on a couple of line items.

Shade Tree: None

Grants: None

DPW: None

Recreation: S. Lee confirmed Damage Control had come over and looked at the concession stand and advised that we should consider removing the two upper walls in the men's room where the water appears to have sprayed the wall, as they have high moisture readings. Needs council approval to move forward and cover the additional costs.

MS4: A short video was played

MS4 ordinance- Motion to advertise MS4 Ordinance 07-2026, an ordinance of the borough of Jermyn, Lackawanna county, Pennsylvania, establishing stormwater management regulations; providing for the regulation of earth disturbance and land development activities that affect stormwater runoff; providing for the prohibition of unauthorized non-stormwater discharges to the borough's municipal separate storm sewer system; providing for the enforcement of this ordinance; and providing penalties for violations. by C. Tomaine. Seconded by J. Morcom. All in favor, motion carried.

.gov emails- Everyone needs to make sure they get there. Gov emails setup as soon as possible, as we are still being charged by the old IT, as they are the ones providing the original emails we were using. And so, all borough forms can be completed correctly.

Agenda for June 10 town hall: Most comments that came in were for paving or park issues. S. Cook was thinking about discussing the park issues, adopting a storm drain, and rapid casting. Along with that, she was thinking of doing pancakes in the park with the kids to go over the e-bike issues and discuss the fines and just help explain the issues with them to see if we could make it better.

Street light at moon and Mikridge- Tabled as DPW chair absent

Intersection of Washington/Eynon Jermyn Road- S. Lee advised she has reached out and put in for an LTAP Support ticket and will advise once a meeting date is set.

Code officer- C. Cook advised the person he reached out to will be dropping off his resume tomorrow, so we can set up an interview.

Executive Session: Council convened into executive session at 8:11 pm to discuss litigation matters. Council reconvened from executive session at 8:37 pm.

New business: Motion to advertise Police Pension Ordinance 07-2026, an ordinance of the borough of Jermyn, Lackawanna County, Pennsylvania, amending the borough of Jermyn police pension plan to provide for an annual cost-of-living adjustment for eligible retired members of the police department in accordance with the act of May 29, 1956, p.l. 1804, no. 600, as amended (“Act 600”), and Act 24 of 1998; authorizing the execution of an amended joinder agreement with the Pennsylvania State Association of Boroughs Municipal Retirement Trust; and providing for an effective date. By J. Morcom. Seconded by C. Tomaine. All in favor, motion carried.

F. Kulick requested we table the LSA resolution for the Artisan Fire companies' sponsorship letter.

Adjournment: A motion was made to adjourn by J. Morcom. Seconded by C. Cook. All members in favor. The meeting adjourned at 8:51 pm.



Respectfully submitted,

Shannon Lee, Secretary/ Treasurer